

# Application form for the award of Registered Science Technician

Before completing this form, please refer to 'An applicant's guide to becoming a Registered Science Technician'.

For further advice contact the Registers team:

Email: [registers@rsc.org](mailto:registers@rsc.org) or visit the Royal Society of Chemistry (RSC) website at [rsc.li/registers](http://rsc.li/registers)

## 1. PERSONAL DETAILS

Title                      Miss              Mr              Mrs              Ms              Mx              Dr              Other (please specify)  
                                    Female              Male              Non-Binary              Prefer not to say

Name  
Email address  
Royal Society of Chemistry membership number and category  
Company  
Job title  
Highest qualification  
School, college or university attended  
Supporter's name and professional relationship to you  
Contact email and phone number of supporter  
CV attached              Evidence of qualifications

Please refer to "An applicant's guide to becoming a Registered Science Technician" document for help completing this reference.

Before completing this application form, please read over the "An applicant's guide to becoming a Registered Science Technician" document which includes information on who should complete this and what details are expected. Submit your completed form to [registers@rsc.org](mailto:registers@rsc.org) along with your CV and evidence of relevant qualifications.

## 2. APPLICANT'S EVIDENCE

### A: Application of knowledge and understanding

Identify and use relevant scientific understanding, methods and skills to complete tasks and address well defined problems.

Competency	Applicant's evidence
<p><b>A1</b> Apply knowledge of underlying concepts and principles associated with area of work.</p> <p><i>What we are looking for here is an example of how you apply your knowledge in your day to day work.</i></p>	
<p><b>A2</b> Review and select appropriate scientific techniques, procedures and methods to undertake tasks.</p> <p><i>This means that you can explain the underlying reasons for undertaking tasks and why a particular procedure, technique, or process is appropriate.</i></p>	
<p><b>A3</b> Interpret and evaluate data and make sound judgements in relation to scientific concepts.</p> <p><i>This means you can explain how you recognise when your activity appears to have been successfully carried out, or not, and what data, observations, or measurements you are evaluating mean, relating it to the underlying principles. You should also be able describe how you present information in an appropriate manner in order to explain your judgement.</i></p>	

## B: Personal responsibility

Exercise personal responsibility in planning and implementing tasks according to prescribed protocols.

Competency	Applicant's evidence
<b>B1</b>	<p>Work consistently and effectively with minimal supervision to appropriate standards and protocols and know when to escalate appropriately.</p> <p><i>We are looking for an example of how you carry out work with minimal input from your supervisor for certain key tasks, experiments or procedures associated with your role and completing them to the appropriate standards and time frame. We are also looking for evidence that you know when to escalate appropriately and that you are able to make a judgement on when to escalate.</i></p>
<b>B2</b>	<p>Demonstrate how you apply safe working practices.</p> <p><i>This means that you can explain the safe working practices applicable to your area of work and describe how you follow them.</i></p>
<b>B3</b>	<p>Take responsibility for the quality of your work and the impact on others.</p> <p><i>This means that you can describe how you take responsibility for the quality of the work that you undertake and its impact on others within defined parameters and timelines - including if an activity does not work in the way that you expect.</i></p>

## C: Interpersonal skills

Demonstrate effective communication and interpersonal skills.

Competency	Applicant's evidence
<p><b>C1</b> Demonstrate effective and appropriate communication skills.</p> <p><i>What we are looking for here is an example that you are an effective communicator. The example can be through appropriate oral, written or electronic means.</i></p>	
<p><b>C2</b> Demonstrate effective interpersonal and behavioural skills.</p> <p><i>This means that you can demonstrate skills that you use to interact with colleagues in a constructive way within the work setting. In these situations it may be appropriate to discuss these with your supervisor, as an external perspective is often very useful in this regard.</i></p>	
<p><b>C3</b> Demonstrate an ability to work effectively with others.</p> <p><i>This means 'team work', which can be in a large team or on a 1:1 basis. Your example should illustrate how you worked collectively with others, what your specific role was within the team, and what the outcome was.</i></p>	

## D: Professional practice

Apply appropriate theoretical and practical methods to identify causes and achieve solutions.

Competency	Applicant's evidence
<p><b>D1</b> Recognise problems and apply appropriate scientific methods to identify causes and achieve solutions.</p> <p><i>What we are looking for here is an example of where you have problem solved or attempted to problem solve.</i></p>	
<p><b>D2</b> Demonstrate how you use resources effectively.</p> <p><i>This means that you can give examples of work that you have undertaken where the method, procedure, programme, equipment, or materials used was chosen as the best (or most relevant) to use. Your example should describe how you planned and organised these to complete the task, and also how you reviewed choices - why the one you selected was the best compared to others that are available.</i></p>	
<p><b>D3</b> Participate in continuous process improvement.</p> <p><i>What we are looking for is an example of how you have improved the efficiency of a way of working, for example this could include maintenance of stock levels, improved methods, new ways to increase throughput, health and safety or ways to increase cost-effectiveness.</i></p>	

## E: Professional standards

Demonstrate a personal commitment to professional standards.

Competency	Applicant's evidence
<p><b>E1</b> Comply with relevant codes of conduct and practice.</p> <p><i>This means that you can give examples of how you comply with a code of conduct (e.g. of your professional body) or how you work within all relevant legislative, regulatory and local requirements.</i></p>	
<p><b>E2</b> Maintain and enhance competence in own area of practice through professional development activity.</p> <p><i>This means that you can give an example of an activity you have undertaken to enhance your competence in your own area of practice i.e. Continuing Professional Development (CPD) and reflect on its impact on you and others. We are not looking for a list of courses here but evidence of how your CPD benefits your practice and benefits others. Your CPD may include work-based learning, professional activity, formal/ educational, self-directed learning.</i></p>	

### 3. SUPPORTER'S REFERENCE

Please comment on how you feel the applicant has met the competencies for RSciTech and sign the declaration at the end of the form.  
Please relate these comments to the following 5 areas:

- A. Application of knowledge and understanding (identify and use relevant scientific understanding, methods and skills to complete tasks and address well defined problems)**
- B. Personal responsibility (exercise personal responsibility in planning and implementing tasks according to prescribed protocols)**
- C. Interpersonal skills (demonstrate effective communication and interpersonal skills)**
- D. Professional practice (apply appropriate theoretical and practical methods to identify causes and achieve solutions)**
- E. Professional standards (demonstrate a personal commitment to professional standards)**

Please refer to the "An applicant's guide to becoming a Registered Science Technician" document for help completing this section.

### 4. SUPPORTER TO COMPLETE: EQUIVALENCY

Please read 'An applicant's guide to becoming a Registered Science Technician' before completing this section. This part of the form does not need to be completed for all applicants, it only needs to be completed if the applicant is an Affiliate member of the RSC.

Does the applicant have a relevant qualification at RQF level 3 or above?                      Yes              No

If the applicant does not have a relevant qualification at RQF level 3 or above, please confirm they:

- Have factual, procedural and theoretical knowledge and understanding of a subject or field of work to complete tasks and address problems that while well-defined, may be complex and non-routine                      Yes              No
- Are aware of the nature of the area of study or work                      Yes              No
- Are aware of different perspectives or approaches within the area of study or work              Yes              No
- Can identify, select and use appropriate cognitive and practical skills, methods and procedures to address problems that while well-defined, may be complex and non-routine                      Yes              No
- Can use appropriate investigation to inform actions                      Yes              No

## 5. PAYMENT

**The application fee for RSciTech can be found on the RSciTech webpage.**

**After submitting the completed form to [registers@rsc.org](mailto:registers@rsc.org), you should receive an email with instructions for payment in due course.**

## 6. DECLARATION

I confirm that:

- The information I have provided on this form and in any attachments is correct to the best of my knowledge,
- I will maintain a continuous, up-to-date and accurate record of my CPD activities,
- I will adhere to the [Science Council Model Rules of Conduct for Registrants](#).

Please tick

Name of applicant

Date

I confirm that to the best of my knowledge the applicant meets the requirements to become a Registered Science Technician.

Name of supporter

Date

The information supplied on this form will only be used for the purposes of your application to this designation. This will include disclosure of the information in your application to external assessors, referees and supporters. The information in your application will also be shared with the Science Council for purposes of maintaining the Registers. If you require further information on this process please contact [registers@rsc.org](mailto:registers@rsc.org). The information provided on this form will not be used for marketing purposes or any third party communications.

For further information on data protection please refer to the Royal Society of Chemistry's privacy statement at [rsc.li/privacy](https://www.rsc.li/privacy)

Please return completed form, CV and evidence of qualification to [registers@rsc.org](mailto:registers@rsc.org)